

# MARIDAHDI EARLY CHILDHOOD COMMUNITY

## ENROLMENT POLICY AND PROCESS

### **Maridahdi Enrolment Process**

Being a 'Maridahdi' family requires Communication, Contribution, Curiosity, Consideration and Commitment. These 'five C's' are central to supporting your child during their time at Maridahdi and the Enrolment Process and Policy outlined below reflect this. Maridahdi requests and requires the "village" approach from our families, including spending time at Maridahdi during school hours as well as outside of school hours.

Maridahdi Kindergarten and Schools' Enrolment five-step process is as follows:

1. Attend Philosophical Discussion conducted by Principal and/or key staff;
2. Complete appropriate Waiting List Application and submit to Administration with proof of payment of Waiting List Application fee (see Maridahdi's Fee Agreement and Policy).
3. Attend an interview with the Principal.
4. Spend time in the Kindergarten or School space supported by parent/care-giver.
5. An offer of Kindergarten or School position will then be considered by the Principal (see Maridahdi's Enrolment Policy below.)

In the event that a Kindergarten or School Position is offered, a family will receive notice of this in writing.

Please note, acceptance of the offer of enrolment is performed once the following occurs:

- a. \$200 Enrolment deposit is paid (see Maridahdi's Fee Agreement); and
- b. Written Statement outlining your reasons for choosing Maridahdi for your family is received (this may be included in the Enrolment Application); and
- c. Birth Certificate and Immunisation Record (if applicable) is provided.

This policy and process will remain in force until such time as changed or amended by the Board of the Maridahdi Early Childhood Community (the Maridahdi Community Governing Council.)

## **Maridahdi Enrolment Policy:**

1. This Policy shall remain in force until such time as changed or amended by the Maridahdi Community Governing Council (the "Governing Council".)
2. Whilst it is the aim of the Governing Council to review this Policy on an annual basis, the Governing Council reserves the right to change this Policy at any time.
3. Maridahdi welcomes the enrolment of all children whose families support the Maridahdi Ethos. This Ethos is articulated at the first step of the Enrolment Process, being the Ethos Discussion.
4. Prior to offering enrolment places, Maridahdi considers the needs of the potential student, as well as the current needs of students already enrolled. This may mean that Maridahdi is unable to offer a position to a potential student if Maridahdi deems it does not have the necessary resources to support the needs of all students. These considerations may include, but are not limited to:
  - Considerations of the needs of the current cohort of students and the resources required to support the needs of currently enrolled students;
  - Whether new students have joined a cohort of students within the last six (6) months and are deemed to be in the process of transitioning by the Principal; and
  - The size of the current cohort of students that the potential student may be enrolled in.
5. Maridahdi will only offer enrolment places to those families that have completed the Enrolment Process.
6. Maridahdi believes that our approach to education and well-being of children is optimal for all children. This translates into a 'whole family' approach whereby offers of enrolment will consider whether all the primary-age children of a family are applying for enrolment positions.
7. Maridahdi generally commences new students in the School or Kindergarten at the beginning of Term 1 and Term 3. Exceptions may occur. Please contact Admin to discuss.

## **Maridahdi Enrolment Policy (continued):**

8. Your child's continuing enrolment at Maridahdi is conditional upon your performance of the following:

- Fees being paid up-to-date, or an agreed payment plan in place.

9. Maridahdi reserves the right to discontinue a child's enrolment if the above conditions are not met and no communication has been had in relation to same.

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